

Regular Board Meeting
Youngstown Free Library Board of Trustees
June 23, 2025 7:00 PM

The mission of the Youngstown Free Library is to be a community center which inspires learning and provides access to a vast range of information and resources for patrons of all ages.

Meeting Called to Order

Karran Swayze

Determination of Quorum

Comments from the Public

Minutes of Reg. Board Meeting May 19, 2025 Mary Clinch

Reports

| | |
|---|------------------|
| President's Remarks | Karran Swayze |
| Treasurer's Report--Update | David Smith |
| Correspondence | Peter Pfohl |
| Director's Report--Update | Sonora Miller |
| Friends of the Youngstown Library | David Smith |
| Special Committee on 75 th Celebration | Dr. Nancy Askins |

Old Business

- Review of Board ByLaws
-

New Business

- Plans for the Ruby Carey Scholarship Reception
 - Items already volunteered—(cake, flowers, paper products, card)

Upcoming Events

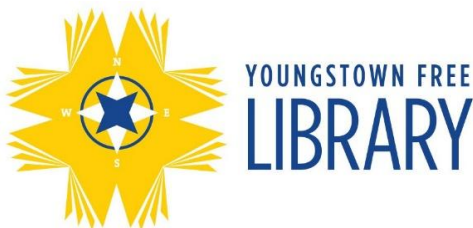
- **July 19 & July 20, 2025 Garage Sale** in gym of Village Center
- **July 28, 2025 at 6:30 Reception for Ruby Carey Scholarship—Grace Pasquantino in Program Room**
- **Aug 22** Bake Sale for Concert in Park -
- **Aug 28** BBQ and Boil - Bandana's -
- **Sept 1** Labor Day Parade -
- **Sept 15** Supporting the Golf Tournament -
- **Oct 4** Harvest Tea -
-

Adjournment

Next Meeting:

- **July 28, 2025 @ 7pm** in the Programming Room

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DRAFT

YOUNGSTOWN FREE LIBRARY BOARD OF TRUSTEES MINUTES

REGULAR BOARD MEETING

DATE: May 19, 2025

TIME: 7:00 p.m.

Present: Karran Swayze, Dave Smith, Peter Pfohl, Dr. Nancy Askins, Director Sonora Miller

Absent: Shawn D'Luhy (excused), David Brooks (excused)

Call to Order: 7:05 p.m.

Comments from the Public: None

Minutes of April 28, 2025 Board Meeting

- A motion was made by Karran and seconded by Peter to accept the Apr. 28th meeting minutes as presented. The motion passed.
 - Mary will change the designation of the minutes from 'Draft' to 'Accepted'. An updated copy will be posted to Dropbox.

President's Report: Karran Swayze

- Karran thanked the Trustees who supported the spring Book Sale this month.

Finance Report: Dave Smith

- Total revenue for April was \$7,896, which included monies from the Annual Drive, gifts, grants, copier/fax revenues, and interest.
- Expenses were slightly higher due to additional purchases made (using grant funds).
- The Library is well-positioned to meet its obligations through the end of the year.

Correspondence Report: Karran (on behalf of Shawn)

- Peter sent out five thank-you notes in the past month, including to:
 - Paul Beatty of Race Management Solutions for their donation from the recent 5k race
 - Irene Myers for her grant that will be used to support the Summer Reading Program
 - Ray's Tavern for their donation from their recent 50/50 raffle
 - Youngstown Garden Club for their donation that will support the purchase of gardening magazines
 - The Friends of the Youngstown Library (FOYL) for their donation that will be used for several purchases, including for the juvenile non-fiction section, for renewal of museum passes, and future planned purchases

Director's Report: Sonora

The mission of the Youngstown Free Library is to be a community center which inspires learning and provides access to a vast range of information and resources for patrons of all ages.

- Sonora shared circulation metrics comparing YTD totals between 2024 and 2025. 2025 circulation numbers are higher than 2024 overall.
- Sonora discussed how certain numbers (especially % of checkouts in each collection category) can help confirm or inform our purchasing decisions.
- Sonora shared updates from various events she recently led, including:
 - Continuing education workshops
 - Technical training for the FOYL leadership
 - Storytimes at the Children's House
 - Programs at the Lewiston Senior Center, including lunchtime presentations, monthly tech help, and digital library overviews
- Sonora shared highlights of the three active book clubs and made available a link to the reading selections for 2025.
- A Library newsletter is being produced and distributed monthly; back newsletters are available on the Library website.
- Sonora reported that the Library's new copier has been installed, and three new patron computers (for internet usage) have been ordered.

Friends of the Library: Dave Smith

- The FOYL will meet later this week; updates will be shared at next month's Board meeting.
- Proceeds from the Spring Book Sale were shared (~\$4k total, from book sales, raffle, donations, etc.).

Special Committee on the 75th Celebration: Nancy Askins

- Nancy reported that the Committee's next meeting will be held on June 3.
- Peter will be working with the Village on a tentative date for the time capsule opening, and procedures that need to be followed.
- Nancy will reach out to Lewiston-Porter to inquire if there are any artifacts available from when the Red Brick School was active as a school.
- Nancy thanked Peter for his work in planning for the time capsule event.
- Nancy thanked Sonora for her work researching items to sell in support of the celebration.

Old Business

- The Board reviewed the two policies presented: Video Conferencing and Public Comment Policy.
 - The Video Conferencing policy was slightly reworded for clarity to read as such:
 - The Youngstown Free Library Board of Trustees does not, at this time, have a policy permitting the use of video conferencing to conduct its meetings or those of its committees.
 - A motion was made by Dave Smith and seconded by Nancy to accept the Video Conferencing policy. The motion passed.
 - The Public Comment policy was slightly reworded for clarity, to read as such:
 - Board meetings are held to conduct the business of the library and, as required by Open Meetings Law, they are open for observation by the public. They are not public hearings about library affairs.

The meeting materials are on the library's website at <https://youngstownfreelibrary.org/library-board-reports.html>. If you need a hard copy of the materials, please alert the library staff by noon on the day of the meeting.

The mission of the Youngstown Free Library is to be a community center which inspires learning and provides access to a vast range of information and resources for patrons of all ages.

Under Open Meetings Law, a provision for public comment/participation is not required; however, the Youngstown Free Library Board regularly sets aside a period for communication from residents of our service area who are library cardholders.

Public participation is conditioned on the following rules:

1. If you wish to speak, please sign in with your legal name, residence, and Youngstown Free Library card number at the door. You will be called to speak in the order in which you signed up.
2. Due to time constraints, you will be limited to 3 minutes. Time will be kept, and you will be given a "30 seconds left" alert.
3. Just as when you are in the Library, any violation of the Library Code of Conduct while attending a board meeting or speaking to the board may result in consequences. Any threats, illegal harassment, or disruptive behavior may result in loss of access to the Library.
4. The Library is a community resource, and your comments will help inform the Board's governance of that resource. Your comments will be treated with respect by this Board.

The presiding officer of the Board reserves the right to forego or close a public comment period. Board members are not required to respond to questions or statements made during the public comment portion of the meeting. If speakers wish to share additional comments, they may make available written statements to the Board.

- A motion was made by Nancy and seconded by Peter to accept the Public Comment policy. The motion passed.
- Nancy asked that when the date for the time capsule event is confirmed, she be provided with the date and also with information that can be included in a news release. Nancy will consider drafting a communication to ask the public for memories and memorabilia to contribute.

New Business

- Karran announced that Shawn D'Luhy has presented her resignation from the Board.
 - A motion was made by Dave Smith and seconded by Nancy to accept the resignation with regrets. The motion passed.
 - A motion was made by Nancy and seconded by Mary to appoint Peter as Corresponding Secretary. The motion passed.
 - A motion was made by Dave Smith and seconded by Nancy to remove Shawn D'Luhy as signer from the Library's checking account. The motion passed.
- Karran shared a copy of the Board Bylaws and asked that all Trustees review prior to the June meeting. Karran proposed some changes to consider, including the required number of Board members (which could be updated to match the Library's Charter).
- Karran reminded Trustees of upcoming key events, including:
 - the Nioga Annual Dinner this Wednesday, May 21.

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- The Youngstown Business and Professional Association Meeting on June 10.
- The Youngstown Beginning of Summer Street Dance on June 19.

Adjournment

- A motion to adjourn the meeting was made at 8:36 p.m. by Peter and seconded by Dave Smith.
The motion passed.

The next meeting of the Board will be held on June 23, 2025 at 7:00 p.m.

Respectfully submitted,

Mary Clinch, Recording Secretary

Youngstown Free Library Board of Trustees

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Youngstown Free Library

May Treasurer's Report

June 23rd, 2025

- **Revenues**

Revenues were again very minimal for May. Fines/copier/fax \$97.09, gifts \$90.19, and \$1,500 in grant money.

- **Expenditures**

- Expenses totaled \$14,494.20 for May, including \$11,908.07 (3 pay periods) in personnel costs, \$668.99 in Digital Materials, \$266.08 books, \$278.78 computer software, and \$100.00 for copier lease.

- **Investments**

- A transfer mid-May of \$20,000 from Morgan Stanley leaves the KeyBank account at \$18,556.55 as of 6/21/2025.
- After the transfer of \$20,000 to KeyBank, Morgan Stanley stands at \$229,043.50 as of 5/31/2025.

- **Summary**

- As of May 31st, 2025, the Youngstown Free Library is at 63% (\$107,056.19 versus \$169,410) of its total revenue goal, and at 37% of total expenditures (\$63,263.42 versus \$160,410), reasonably on track. Keep in mind though that revenues will be minimal until the Annual Drive and expenses will continue at approximately \$12,000 per month. Continuing to closely monitor expenses combined with the additional money we received from FOYL should allow us to fully meet obligations and end with a balanced budget for the year. Additionally, if the Annual Drive revenues, or if money awarded from a state agency falls short, we could be dependent on the generosity of the friends to balance the budget.

Respectfully submitted,
David Smith, Treasurer

Youngstown Free Library

Balance Sheet

As of May 31, 2025

| | May 31, 25 |
|---|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Key Bank (First Niagara) | |
| NYS Legislative Grant | 20,000.00 |
| Ruby Carey Restricted | 750.00 |
| 1000 · Key Bank (First Niagara) - Other | -4,161.24 |
| Total 1000 · Key Bank (First Niagara) | 16,588.76 |
| Petty Cash | 100.00 |
| Total Checking/Savings | 16,688.76 |
| Other Current Assets | |
| Morgan Stanley | |
| Morgan Stanley | 228,458.97 |
| Total Morgan Stanley | 228,458.97 |
| Total Other Current Assets | 228,458.97 |
| Total Current Assets | 245,147.73 |
| Fixed Assets | |
| Equipment | 20,837.19 |
| Accum. Depr. - Equipment | -19,578.00 |
| Leasehold Improvements | 74,378.44 |
| Accum. Depr. - Leasehold Improv | -51,384.00 |
| Total Fixed Assets | 24,253.63 |
| TOTAL ASSETS | 269,401.36 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 · Accounts Payable | 1,460.25 |
| Total Accounts Payable | 1,460.25 |
| Other Current Liabilities | |
| 24000 · Payroll Liabilities | |
| 24600 · Disability | 72.82 |
| Total 24000 · Payroll Liabilities | 72.82 |
| Sales Tax Payable | 3.61 |
| Total Other Current Liabilities | 76.43 |
| Total Current Liabilities | 1,536.68 |
| Total Liabilities | 1,536.68 |
| Equity | |
| Restricted Funds for Children's | 1,905.00 |
| 3900 · Retained Earnings | 225,634.64 |
| Net Income | 40,325.04 |
| Total Equity | 267,864.68 |
| TOTAL LIABILITIES & EQUITY | 269,401.36 |

7:55 AM

06/11/25

Accrual Basis

Youngstown Free Library

Profit & Loss

May 2025

| | May 25 |
|-----------------------------------|------------|
| Ordinary Income/Expense | |
| Income | |
| Fines /Copier /Fax | 97.09 |
| Gifts | 90.19 |
| Grant Funds | 1,500.00 |
| Miscellaneous | 20.37 |
| Total Income | 1,707.65 |
| Expense | |
| 5000 · Personnel | |
| 5100 · Salaries (Gross) | 10,483.37 |
| 5400 · Ancillary Benefit | 605.76 |
| 5500 · Social Security & Medicare | 801.98 |
| 5600 · SUTA/FUTA | 16.96 |
| Total 5000 · Personnel | 11,908.07 |
| Materials & Services | |
| Digital Materials | 668.99 |
| Books | 266.08 |
| Computer Software | 279.78 |
| Subscriptions & Library Mbr Shp | 5.22 |
| Book Processing & Supplies | 22.55 |
| Copier Leasing & Usage | 100.88 |
| Internet/Telephone | 82.59 |
| Total Materials & Services | 1,426.09 |
| Operating Expenditures | |
| ALMS Fee | 706.58 |
| Copier Lease & Usage | 100.88 |
| Internet/Phone | 82.58 |
| Total Operating Expenditures | 890.04 |
| Miscellaneous Expenditures | |
| Accounting | 270.00 |
| Total Miscellaneous Expenditures | 270.00 |
| Total Expense | 14,494.20 |
| Net Ordinary Income | -12,786.55 |
| Net Income | -12,786.55 |

7:56 AM

06/11/25

Accrual Basis

Youngstown Free Library

Profit & Loss YTD Comparison

May 2025

| | May 25 | Jan - May 25 |
|---|------------|--------------|
| Ordinary Income/Expense | | |
| Income | | |
| Friends of the Library | 0.00 | 12,839.64 |
| Annual Drive | 0.00 | 7,770.00 |
| Fines /Copier /Fax | 97.09 | 581.54 |
| Gifts | 90.19 | 5,216.03 |
| Grant Funds | 1,500.00 | 1,900.00 |
| Interest - Morgan Stanley | | |
| Morgan Stanley Interest | 0.00 | 6,416.20 |
| Total Interest - Morgan Stanley | 0.00 | 6,416.20 |
| Local Library Service Aid | 0.00 | 149.30 |
| Miscellaneous | 20.37 | 83.48 |
| Town of Porter | 0.00 | 72,100.00 |
| Total Income | 1,707.65 | 107,056.19 |
| Expense | | |
| 5000 - Personnel | | |
| 5100 - Salaries (Gross) | 10,483.37 | 38,559.80 |
| 5400 - Ancillary Benefit | 605.76 | 2,216.31 |
| 5500 - Social Security & Medicare | 801.98 | 2,949.82 |
| NY State Disability | 0.00 | 0.00 |
| Worker's Compensation | 0.00 | 763.00 |
| 5600 - SUTA/FUTA | 16.96 | -86.90 |
| Total 5000 - Personnel | 11,908.07 | 44,402.03 |
| Materials & Services | | |
| Digital Materials | 668.99 | 2,922.97 |
| Audio Visual Materials | 0.00 | 915.53 |
| Books | 266.08 | 3,714.14 |
| Computer Software | 279.78 | 592.04 |
| Purchases from Grant Funds | 0.00 | 2,397.90 |
| Subscriptions & Library Mbr Shp | 5.22 | 347.95 |
| Book Processing & Supplies | 22.55 | 581.82 |
| Programming | 0.00 | 638.94 |
| Publicity & Promotion | 0.00 | 75.00 |
| Copier Leasing & Usage | 100.88 | 421.78 |
| Postage | 0.00 | 10.87 |
| Internet/Telephone | 82.59 | 396.18 |
| Total Materials & Services | 1,426.09 | 13,015.12 |
| Operating Expenditures | | |
| ALMS Fee | 706.58 | 3,532.90 |
| Office Supplies | 0.00 | 518.48 |
| Housekeeping | 0.00 | 28.48 |
| Insurance | 0.00 | -26.25 |
| Copier Lease & Usage | 100.88 | 421.79 |
| Internet/Phone | 82.58 | -143.86 |
| Total Operating Expenditures | 890.04 | 4,331.54 |
| Miscellaneous Expenditures | | |
| Accounting | 270.00 | 1,514.73 |
| Total Miscellaneous Expenditures | 270.00 | 1,514.73 |
| Total Expense | 14,494.20 | 63,263.42 |
| Net Ordinary Income | -12,786.55 | 43,792.77 |
| Other Income/Expense | | |
| Other Income | | |
| Change in Fair Market Value | 0.00 | -3,468.61 |
| Vendor Collection Credit | 0.00 | 0.88 |

7:56 AM

06/11/25

Accrual Basis

Youngstown Free Library
Profit & Loss YTD Comparison
May 2025

| | May 25 | Jan - May 25 |
|--------------------|------------|--------------|
| Total Other Income | 0.00 | -3,467.73 |
| Net Other Income | 0.00 | -3,467.73 |
| Net Income | -12,786.55 | 40,325.04 |

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ACCEPTED

YOUNGSTOWN FREE LIBRARY BOARD OF TRUSTEES MINUTES

REGULAR BOARD MEETING

DATE: May 19, 2025

TIME: 7:00 p.m.

Present: Karran Swayze, Dave Smith, David Brooks, Peter Pfohl, Dr. Nancy Askins, Director Sonora Miller

Absent: None

Call to Order: 7:05 p.m.

Comments from the Public: None

During the regular Board meeting of the Board of Trustees of the Youngstown Free Library, a motion was made by Dave Smith and seconded by Nancy Askins to accept, with regret, the resignation of Shawn D'Luhy as Corresponding Secretary.

The motion passed.

During the regular meeting of the Board of Trustees of the Youngstown Free Library, a motion was made by Nancy Askins and seconded by Mary Clinch to appoint Peter Pfohl as Corresponding Secretary of the Board of Trustees of the Youngstown Free Library until the Annual Meeting of the Youngstown Free Library Association on January 26, 2026.

The motion passed.

During the regular meeting of the Board of Trustees of the Youngstown Free Library, a motion was made by Dave Smith and seconded by Nancy Askins to remove Shawn D'Luhy as signer from the Library's checking account.

The motion passed.

Treasurer David Smith will inform the Board of the necessary procedures.

Signers of the Youngstown Free Library checking account as of 2025 are the following officers:

Karran Swayze, President

Peter Pfohl, Corresponding Secretary

David Brooks, Vice-President

Dave Smith, Treasurer

Mary Clinch, Recording Secretary

Respectfully submitted,

Mary Clinch, Recording Secretary

Youngstown Free Library Board of Trustees

SUMMER READING CHALLENGE

June 30—September 6

How much can YOU read this summer?
You've got until the new school year starts
to earn ALL the prizes!

100 minutes: **magnetic or scented bookmarks**

200 minutes: **pencils & erasers**

300 minutes: **library card lanyard**

400 minutes: **colored pencil set**

500 minutes: **rainbow slime**

600 minutes: **paintbrush pen**

700 minutes: **tie-dyed yo-yo**

800 minutes: **watercolor paint set**

1,000 minutes: **rechargeable book light**

2,000 minutes: **ice cream cone from Hibbard's
Original Frozen Custard**

For every additional 1,000 minutes you read, you get
to choose a prize from our giant prize chest!

Three easy options to keep track of
your child's reading this summer:

1. Phone or tablet

Download the ReadSquared
app

2. Computer

Log reading time using the
ReadSquared website:
www.yflny10.readsquared.com

3. On paper

Pick up a paper reading logs at the Library!



Hello Readers and Families!

Welcome to the 2025 Summer Reading season at the
Youngstown Free Library!

This summer, we're reading and learning about art & creativity! We're creating art, playing with color, and exploring art mediums in all of our stories & learning activities this year. We'll even celebrate with a tiny art show—pick up your blank canvases starting June 30 & turn them in by July 30 to have them included in the art show! We are offering 42 programs for children & teens this summer. All these great programs are FREE,!

In addition to the programs, children and teens are invited to sign up for the Summer Reading Challenge, a summer-long challenge to read as much as they can. Those who record their reading achievements earn great prizes!

Questions? Call or message the Library — we're here to help! **Let's color our world at our library this summer!**

~ Miss S., Miss Chris, Megan, Mike, & Jaspen

The 2025 Summer Reading Season
would not be possible without this
year's creative programmers, dedicated
volunteers, and generous community
grant providers.

Thank you!

*Irene Myers and the Niagara County
Community Partnership Fund*

Friends of the Youngstown Free Library

Town of Porter Recreation Department

Nioga Library System Nadine Tidwell

Caitlyn Kratts

***If you would also like to help the Youngstown Free Library, please contact us. Tiny libraries like us only succeed because of support from their communities.**

SUMMER 2025 LIBRARY PROGRAMS



Youngstown Free Library

240 Lockport St.

Youngstown, NY 14174

716-745-3555

www.youngstownfreelibrary.org



Color our world at the Youngstown Free Library!

Do you want to know more details about these programs?

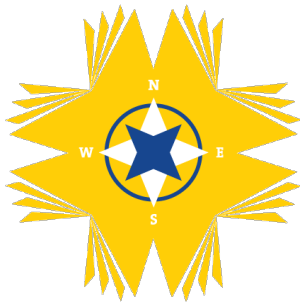
Check our website:



JULY

| MONDAY 2-8:30 PM | TUESDAY 9:30-8:30 PM | WEDNESDAY 2-8:30 PM | THURSDAY 2-6 PM | FRIDAY 10-2 PM | SATURDAY 10-2 PM |
|---|--|--|--------------------|--|---|
| <div>30</div> <div>2 PM ▶ Take & Make Craft Kit Pick-Up <i>Ages 5-10</i></div> <div>Tiny Art Show Kits Pick-Up <i>All ages</i></div> | <div>1</div> <div>10-11 AM ▶ Uke Nuts Music Duo <i>Interactive children's music. All ages</i></div> | <div>2</div> <div>10:30-11 AM ▶ Toddler & Preschool Storytime <i>Ages 2-5</i></div> <div>1-1:45 PM ▶ Art Adventurers <i>Ages 4-8</i></div> <div>4:30-6 PM ▶ D & D Arts & Crafts Edition <i>Parents welcome! Ages 6-16</i></div> | <div>3</div> | <div>4</div> <div>2-8:30 PM ▶ Storywalk in the Park: <i>Crunch, the Shy Dinosaur</i></div> <div><i>Happy Independence Day!</i></div> | <div>AGES 2-5:</div> <div>Toddler & Preschool Storytime Wednesdays 10:30-11 AM, Falkner Park</div> <div>AGES 4-8:</div> <div>Art Adventurers Wednesdays 1-1:45 PM, Falkner Park</div> <div>AGES 5-10:</div> <div>Take & Make Craft Kits Mondays, Youngstown Free Library</div> <div>AGES 6-16:</div> <div>Dungeons & Dragons Arts & Crafts Edition Wednesdays 4:30-6 PM, Youngstown Free Library</div> <div>AGES 7-12:</div> <div>Make Your Own Book Tuesdays, 4-5:30 PM, Youngstown Free Library</div> <div>AGES 10+:</div> <div>Take & Make Teen Craft Kits Every other Monday, Youngstown Free Library</div> <div>ALL AGES:</div> <div>Town of Porter Rec Dept Tuesdays 10-11 AM Youngstown Red Brick Gym</div> <div>Storywalk in the Park Fridays 2-8:30 PM Falkner Park</div> <div>There is <u>no</u> pre-registration or charge for any of Youngstown Free Library's summer programs.</div> |
| <div>7</div> <div>2 PM ▶ Take & Make Craft Kit Pick-Up <i>Ages 5-10</i></div> <div>2 PM ▶ Take & Make Teen Craft Kit Pick-Up <i>Ages 10+</i></div> | <div>8</div> <div>10-11 AM ▶ Circus for All! <i>Benjamin Berry. All ages</i></div> | <div>9</div> <div>10:30-11 AM ▶ Toddler & Preschool Storytime <i>Ages 2-5</i></div> <div>1-1:45 PM ▶ Art Adventurers <i>Ages 4-8</i></div> <div>4:30-6 PM ▶ D & D Arts & Crafts Edition <i>Parents welcome! Ages 6-16</i></div> | <div>10</div> | <div>11</div> <div>2-8:30 PM ▶ Storywalk in the Park: <i>Pete the Cat & the Pizza Party</i></div> | |
| <div>14</div> <div>2 PM ▶ Take & Make Craft Kit Pick-Up <i>Ages 5-10</i></div> | <div>15</div> <div>10-11 AM ▶ Yoga for Kids <i>Michelle Drennan. All ages</i></div> <div>4-5:30 PM ▶ Make Your Own Book <i>Ages 7-12</i></div> | <div>16</div> <div>10:30-11 AM ▶ Toddler & Preschool Storytime <i>Ages 2-5</i></div> <div>1-1:45 PM ▶ Art Adventurers <i>Ages 4-8</i></div> <div>4:30-6 PM ▶ D & D Arts & Crafts Edition <i>Parents welcome! Ages 6-16</i></div> | <div>17</div> | <div>18</div> <div>2-8:30 PM ▶ Storywalk in the Park: <i>The Book Hog</i></div> | |
| <div>21</div> <div>2 PM ▶ Take & Make Craft Kit Pick-Up <i>Ages 5-10</i></div> <div>2 PM ▶ Take & Make Teen Craft Kit Pick-Up <i>Ages 10+</i></div> | <div>22</div> <div>10-11 AM ▶ Bubble Blast! <i>Buffalo Museum of Science. All ages</i></div> <div>4-5:30 PM ▶ Make Your Own Book <i>Ages 7-12</i></div> | <div>23</div> <div>10:30-11 AM ▶ Toddler & Preschool Storytime <i>Ages 2-5</i></div> <div>1-1:45 PM ▶ Art Adventurers <i>Ages 4-8</i></div> <div>4:30-6 PM ▶ D & D Arts & Crafts Edition <i>Parents welcome! Ages 6-16</i></div> | <div>24</div> | <div>25</div> <div>2-8:30 PM ▶ Storywalk in the Park: <i>Duck on a Bike</i></div> | |
| <div>28</div> <div>2 PM ▶ Take & Make Craft Kit Pick-Up <i>Ages 5-10</i></div> | <div>29</div> <div>10-11 AM ▶ Science Below Zero <i>Buffalo Museum of Science. All ages</i></div> <div>4-5:30 PM ▶ Make Your Own Book <i>Ages 7-12</i></div> | <div>30</div> <div>10:30-11 AM ▶ Toddler & Preschool Storytime <i>Ages 2-5</i></div> <div>1-1:45 PM ▶ Art Adventurers <i>Ages 4-8</i></div> <div>4:30-6 PM ▶ D & D Arts & Crafts Edition <i>Parents welcome! Ages 6-16</i></div> <div>Tiny Art Show Canvases Due <i>All ages</i></div> | <div>31</div> | <div>1</div> <div>2-8:30 PM ▶ Storywalk in the Park: <i>Hello, Goodbye Dog</i></div> | |
| <div>4</div> <div>2 PM ▶ Take & Make Craft Kit Pick-Up <i>Ages 5-10</i></div> <div>2 PM ▶ Take & Make Teen Craft Kit Pick-Up <i>Ages 10+</i></div> | <div>5</div> <div>4-5:30 PM ▶ Make Your Own Book <i>Ages 7-12</i></div> | <div>6</div> <div>10:30-11 AM ▶ Toddler & Preschool Storytime <i>Ages 2-5</i></div> <div>1-1:45 PM ▶ Art Adventurers <i>Ages 4-8</i></div> <div>4:30-6 PM ▶ D & D Arts & Crafts Edition <i>Parents welcome! Ages 6-16</i></div> | <div>7</div> | <div>8</div> <div>2-8:30 PM ▶ Storywalk in the Park: <i>Mouse Paint</i></div> | <div>9</div> <div>11 AM-1 PM ▶ Tiny Art Show Reception & Book Presentation <i>Every artist's & author's family is welcome to attend!</i></div> |

AUGUST



Youngstown Free Library

240 Lockport St. Youngstown, NY 14174

(716) 745-3555

www.youngstownfreelibrary.org

Do you have questions about the duties of a trustee?

Choose two duties that you would like Sonora to explain at a future board meeting.

1. I understand the mission of the library.
2. I am knowledgeable about the services provided by the library.
3. I am a regular library user and visit often (2 or more time/month).
4. I take advantage of continuing education opportunities for trustees — workshops and conferences.
5. I am actively involved in seeking additional funding for the library.
6. I come to meetings prepared having read materials in advance.
7. I actively promote the library to people in the community.
8. I have an awareness of library laws and regulations and minimum standards pertaining to libraries in NYS.
9. I attend at least 90% of library board and committee meetings.
10. I readily volunteer for service on library committees and/or special events at the library.
11. I am familiar with the library's long-range plans and goals.
12. I find that serving on the library board is a rewarding experience.
13. I am familiar with the library director's job description.
14. I read and understand the library's financial statements and reports.
15. I am familiar with the library's policies including personnel and salary and benefits policies.
16. I am familiar with the NYS library network.
17. I deal with any concerns regarding the library or its staff by going through appropriate channels and never abuse my authority as a trustee.
18. I actively engage in discussions at board meetings, I have an open mind on issues and I always vote according to my conscience.
19. I always publicly support the majority decisions of the board even if they conflict with my own vote.
20. I always follow through on commitments and assignments as a board member.